

Southeastern Developmental Services

Board Meeting Minutes – October 17, 2025 @ 2:00pm

Members' Present

Bart Buxton

Jason Whisenand

Teresa Madrid

JoAnn Orozco

Colleen Tines

John Munoz

Others Present

Don Yoxsimer

Mackenzie Stornetta

Call to Order – 2:10pm on October 17, 2025

Approval of Minutes from September 30, 2025. Teresa Motioned, JoAnn Seconded. Passed.

Operations and HR

RESIDENTIAL

1 termination

Hiring for part-time

DAY PROGRAM

No change

Hiring (part-time)

VOCATIONAL

Hiring for part-time (to be shared with maintenance)

SLS

No change in staff

Manager on leave

MEDICAL

No change in staff

MAINTENANCE

No change in staff

1 staff on leave

TRAINING

No change in staff

Need to renew Safety Care and Bus Training certifications.

ADMINISTRATION

No change in staff

MEDICAL

No change in staff

Old Business

1. Renewal of 1st St. License due 12/13/25 & Class B License (Home Care Agency) By-laws update just needs signatures for submittal.
2. Belonging Garden Update
 - a. Sourcewell account – non-profit pricing – get lowest possible prices.
3. Other Old Business
 - a. City of Lamar – Construction Permit Issue/foundation build in progress
 - b. Jason asked about address of Green House
 - c. Also need engineered plan for concrete and structure
 - d. Project Manager – Eric Steffen
 - e. John asked how much manpower needed from SDS – Work Crew/No staff in charge.
 - f. JoAnn asked about Memorial Rental and also stated inventory of clients' belongings must be inventoried.

New Business

John asked about Agency priorities:

1. Input to portal for billing
2. Audit
3. Ensuring documentation is retrained throughout agency.

GN Line of Credit Proposal needing board language to utilize line of credit.

Two potential Board candidates discussed.

Public Comment

None.

Executive Session

Colleen Motioned for Executive Session at 2:42pm for strategic planning and finance planning. Bart Seconded.

Colleen Motioned to leave Executive Session at 5:15pm. JoAnn Seconded.

Adjourn 5:20pm on October 17, 2025.