

Southeastern Developmental Services

Board Meeting Minutes – November 24, 2025

Members' Present

Bart Buxton

Jason Whisenand

Teresa Madrid

JoAnn Orozco

Colleen Tines

Hayleigh Birch

Mario Figueroa

Others Present

Don Yoxsimer

Mackenzie Stornetta

John Salazar

Call to Order –12:10pm on November 24, 2025

Approval of Minutes from October 17, 2025. Colleen Motioned, JoAnn Seconded. Passed.

Public Comment

Client seeking Board approval for use of medical marijuana.

1. Input to Portal for billing has been resolved. We are now back-billing one month per week.
2. Kimberly M. declined to handle our Audit.
3. Ensuring documentation is retrained throughout the Agency – ongoing. Using THERAP more effectively.
4. GN Line of Credit proposal needing Board language to utilize line of credit is in place.
5. Two potential Board candidates discussed.

HR & Operations

RESIDENTIAL

1 separation

1 transfer

1 promotion

Not included in State audit

DAY PROGRAM

No change

Tags cleared for State audit

VOCATIONAL

Interviews conducted

Tags cleared for State audit

SLS

No change in staff

Manager on leave

Not included in State audit

MEDICAL

No change in staff

1 tag pending review (residential staff failed to bring book) - information will be digitized.

MAINTENANCE

No change in staff

1 staff on leave

TRAINING

Training Manager stepped down to PRN

Residential Manager transferred to Training Manager

Tags cleared for State audit.

ADMINISTRATION

No change in staff

EVV back-billing successful.

NEW BUSINESS

1. Discussed GN Balances/Nov. DDA
2. Discussed Greenhouse

Foundation

Don to meet with City Council for in-kind support for – curb, piping etc.

3. Don to consult with HCPF regarding our recycling business.
4. Don meeting with PC Administrator and Meghan Hillman.
5. Discussed leaving Great Plains for Acumatica.

Colleen Motioned for Executive Session for Personal Matters and Financial Planning, Joann Seconded at 1:22pm.

Joann Motioned to leave Executive Session and Teresa Seconded at 2:00pm.

Public Comment

None.

Adjourn 2:00pm on November 24, 2025.