

Southeastern Developmental Services

Board Meeting Minutes – April 10, 2026

Members' Present

Bart Buxton

Jason Whisenand

Teresa Madrid

JoAnn Orozco

Colleen Tines

John Munoz

Others Present

Don Yoxsimer

Call to Order –2:02 pm on April 10, 2026

Conflict of Interest and Confidentiality - None

Establish Quorum – Yes

Approval of Minutes from March 5, 2026 – Teresa Motioned. JoAnn Seconded. Passed.

Operations/HR

Contact with possible CCO/Accountant from Baca County but she declined due to health of husband and not wanting to commute. \$85.6K - \$6,000 OT plus most recent payroll-Mid \$70K in last quarter 2025 and mid-\$80K for first quarter 2026. Some overtime and cost of doing business issues. Working on reducing overtime by switching to 12-hour shifts. Gross billing Medicaid \$190,048/Actual receipts \$160,284. Greenhouse arrived and is being assembled at contractors' location which is 2 blocks from the garden. 43 full-time staff, 22 work crew – part-time, 3 staff part-time. Loss of Melodie R. was hard on staff – 19 attended her funeral-family made generous contribution to SDS thanking us for all the care she received.

Director Report

Major issue with DORA compliance that may have resulted in \$19,794 billing inflow for pay period 4/9/26...anticipating \$38,075 in billing that date. Mackenzie was working on that issue as we were aware of this compliance issue. She has had multiple contacts with DORA and we keep thinking it is resolved. Possibly related to sending licenses from COFHI to DORA which is in progress now. Reached

out to Johnnie D. at IF – 2 times, no return call. No response from other contact. Working on possible opportunity to collaborate with Amazon for delivery service in this area. Keshia reported to Ashley 4/9 that she was going over FY'24-'25 looking for discrepancies of budget amount vs. actual.

JoAnn Motioned for Executive Session for discussion of Personnel and Finance. Colleen Seconded. Passed. Enter the Executive Session at 2:30pm.

Jason left meeting at 3:45pm. Teresa took over the meeting.

JoAnn Motioned to exit Executive Session at 4:45pm. John Seconded.

John Motioned to use Grant money for payroll. JoAnn Seconded. Passed.

John Motioned to give Director executive authority to reduce the workforce numbers as needed. Colleen Seconded. Passed.

Adjourn at 4:50pm on April 10, 2026. Next meeting April 21, 2026, at 5:30pm.