

Southeastern Developmental Services

Board Meeting Minutes – September 30, 2025 @ 5pm.

Members Present

Bart Buxton

Jason Whisenand

Teresa Madrid

JoAnn Orozco

Mario Figueroa

Hayleigh Birch

Others Present

Don Yoxsimer

Mackenzie Stornetta

Call to Order – 5:20pm on September 30, 2025

Approval of Minutes from September 2, 2025. Theresa Motioned, Joanne Seconded. Passed.

Financial Report

Discussion on Financials:

1. Receivables and Payables
2. GN Bank account balances
3. Discussion on Memorial and 14th being used as collateral for line-of-credit

Operations and HR

RESIDENTIAL

1 new hire (part-time)

Reduce overtime

7 billing denials – Residential/Specialty Restrictions

DAY PROGRAM

No change in staff

Did correct misallocation of a staff member

Trained in utilization tracking to facilitate maximized billing

1 billing denial - resolution in progress

VOCATIONAL

1 new hire (part-time)

Providing daily tracking directly to Executive

1 billing denial-IP exhausted

SLS

No change in staff

Trained in utilization tracking to facilitate maximized billing

1 billing denial – resolution in progress

MEDICAL

No change in staff

TB clinic completed – 100% compliance

MAINTENANCE

No change in staff

Discuss selling vehicles #25 and #26

TRAINING

No change in staff

Need to renew Safety Care and Bus Training certifications

ADMINISTRATION

No change in staff

Reduced denials

SAM registration completed (portal through which we received government payments)

Insurance updated on Medicaid Portal

CMA request submitted regarding Day Program/SLS denial

Specialty Codes updated and pending state review-portal locked pending review

EVV contracts will be uploaded once portal is unlocked

Audit call on Thursday at 2:00pm

Class B or Home Health Agency licensure in progress

Renewal for 1st Street in progress

Rejoined HRC committee - Tessa

Joined Advisory committee – Don

Discussion on Health Facilities Interactive Log In

Class B will open up more funding

SDS is not CCB. We are a PASA – Program Approved Service Agency

Possible sale of 97 Astro Van and Dodge Journey

Old Business

14TH Street – Current occupants willing to pay utilities

Possible renting of other 3 rooms

New Business

Employee wants to lease Memorial

Discussed Triple Net vs. Traditional Lease.

Accounting update – Justin Ross Alliance Presentation (Acumatica) and Training for Accounts Payable and Accounts Receivable

Ashley cross training and supporting Admin. Staff

Incident Reports – 3 last week – 11 for the month

Licensure for HHA – B

Behavioral

Joann asked about Behavioral. No services at this time. Recommend local partner at this time.

Public Comment

None.

Executive Session

Joann Motioned for Executive Session for strategic planning at 6:35pm. Teresa Seconded. Motion Passed.

Joann Motioned out of Executive Session at 8:13pm. Bart Seconded. Motion Passed.