

Southeastern Developmental Services

Board Meeting Minutes – June 30, 2025

**Members Present**

Bart Buxton

Jason Whisenand

John Munoz

Colleen Tines

Teresa Madrid

Don Yoxsimer

JoAnn Orozco

Mario Figueroa

Hailey Burch

**Others Present**

Mark Henson

Nicole O’Hara

Call to Order – 12:17pm

**Approval of May 7, 2025 Minutes**

Colleen Motioned, Don Seconded – Passed

**Financials**

Discussing (clarification) regarding all Accounts

Medicaid Incoming    1201

Account Payable        2702

Debit                      2701

Questions arose regarding expenditures.

Colleen asked about Audit/MBE contracted with the State.

Mark stated to the Board that SDS is in Default of Audit since 2021.

Applied for Level B Facility

Colleen asked for breakdown of Behavioral billing.

## **Operations Report**

Incident Reports – 5 GER's

### **Department Updates**

Residential – Auditing personal books in prep for MBE audit.

Day Program – Attendance increasing, changes are effective.

SLS – Community First Choice, we need Class B license for personal care and respite (in progress)

Maintenance – Fire inspection next week. Must remain in compliance with CDPHE and Berkley.  
Lance Yoxsimer completed work on bus lift and van (very satisfied.)

Medical – Mary continues to run medical department with Tessa out.

CIE/SE – Two full crews back working with summer help.

PR/QA – Auction items needed for Harvest Party. Hope to break ground on Community Garden in late July/August.

## **HR Report**

Hires/Separations – 1 Resignation, 4 hires (3 summer help and 1 DSP)

### **Old Business**

Community Garden Contractor selected – Precision Solutions, LLC

Agency Flow Chart.

### **New Business**

Jim Rogers – Visit on June 17<sup>th</sup>.

Audit – MBE/CPA's signed engagement to begin audit.

Updated By-Laws – Need to review.

CCB Board Member training – Many grants require and/or have been asked about.

Mark's evaluation.

Separate account needed for Miles for Pennies - Colleen made Motion, John Seconded, Passed.

## **Events and Fundraising updates**

SDS Softball Team

Air Care Inc. – Spec Hab outing (very enjoyable for clients.)

SDS Pool Night – July 6<sup>th</sup> at 6:00pm

Fourth of July Color Run – July 4<sup>th</sup> 8am

The Hangout Teen Game Night – July 11<sup>th</sup> 6-10pm

SDS Yard sale – 7AM

Annual Staff-Client Picnic – July 18<sup>th</sup> (Board Members Welcome)

Taco Tuesday – Difficult to fund with little return of the output of work, will try to continue with possible deal for meat.

Traveling Bake Sale – Easier and more profitable, 2<sup>nd</sup> Thursday of each month.

### **Public Comment**

None.

### **Executive Session**

John made a Motion for Executive Session at 1:30pm, JoAnn Seconded.

Left Executive Session at 2:07pm. John Motioned to leave Executive Session and Adjourn. Colleen Seconded.

Next meeting June 29, 2025 at SDS Conference Room at 12:00pm