

Southeastern Developmental Services

Board Meeting Minutes – June 30, 2025

Members Present

Bart Buxton

Jason Whisenand

John Munoz

Colleen Tines

Teresa Madrid

Don Yoxsimer

JoAnn Orozco

Mario Figueroa

Hailey Burch

Others Present

Mark Henson

Nicole O'Hara

Call to Order – 12:17pm

Approval of May 7, 2025 Minutes

Colleen Motioned, Don Seconded – Passed

Financials

Discussing (clarification) regarding all Accounts

Medicaid Incoming 1201

Account Payable 2702

Debit 2701

Questions arose regarding expenditures.

Colleen asked about Audit/MBE contracted with the State.

Mark stated to the Board that SDS is in Default of Audit since 2021.

Applied for Level B Facility

Colleen asked for breakdown of Behavioral billing.

Operations Report

Incident Reports – 5 GER's

Department Updates

Residential – Auditing personal books in prep for MBE audit.

Day Program – Attendance increasing, changes are effective.

SLS – Community First Choice, we need Class B license for personal care and respite (in progress)

Maintenance – Fire inspection next week. Must remain in compliance with CDPHE and Berkley. Lance Yoxsimer completed work on bus lift and van (very satisfied.)

Medical – Mary continues to run medical department with Tessa out.

CIE/SE – Two full crews back working with summer help.

PR/QA – Auction items needed for Harvest Party. Hope to break ground on Community Garden in late July/August.

HR Report

Hires/Separations – 1 Resignation, 4 hires (3 summer help and 1 DSP)

Old Business

Community Garden Contractor selected – Precision Solutions, LLC

Agency Flow Chart.

New Business

Jim Rogers – Visit on June 17th.

Audit – MBE/CPA's signed engagement to begin audit.

Updated By-Laws – Need to review.

CCB Board Member training – Many grants require and/or have been asked about.

Mark's evaluation.

Separate account needed for Miles for Pennies - Colleen made Motion, John Seconded, Passed.

Events and Fundraising updates

SDS Softball Team

Air Care Inc. – Spec Hab outing (very enjoyable for clients.)

SDS Pool Night – July 6th at 6:00pm

Fourth of July Color Run – July 4th 8am

The Hangout Teen Game Night – July 11th 6-10pm

SDS Yard sale – 7AM

Annual Staff-Client Picnic – July 18th (Board Members Welcome)

Taco Tuesday – Difficult to fund with little return of the output of work, will try to continue with possible deal for meat.

Traveling Bake Sale – Easier and more profitable, 2nd Thursday of each month.

Public Comment

None.

Executive Session

John made a Motion for Executive Session at 1:30pm, JoAnn Seconded.

Left Executive Session at 2:07pm. John Motioned to leave Executive Session and Adjourn. Colleen Seconded.

Next meeting June 29, 2025 at SDS Conference Room at 12:00pm