



Board Minutes

10/28/2024

Attendees

Jason Whisenand

Don Yoxismer

Bart Buxton

John Munez

Mark Henson

Teresa Madrid

Nicole O'Harra

Joann Orozco

Megan Kirmer

Coleen Tinnes

Call to order 12:45pm

- **Coleen Tinnes Introduction**
 - Sitting in on meeting.
 - Possible board member
- **Motion made by John Munez to approve last meeting minutes**
 - Motion was seconded by Teresa Madrid
 - All in favor
 - Motion carried
- **Financials**
 - July report available
 - August report not available yet
- **Incident Reports**
 - 6 GER's



- **Residential**
 - Doing great on cutting down overtime
 - New Management doing a great job
 - We have seen a drastic decrease in payroll due to cutting down overtime
 - **Day Program**
 - Department is doing great and going strong
 - Day programs clubs are doing well. Lots of participation
 - Improvement in client participation
 - KIBU
 - Initial meeting completed
 - Will start utilizing site for lessons and plans
 - Plans include
 - Videos
 - Lesson plans
 - Can be tailored to the needs of SDS
 - Live feed with Organizations in different states
 - Can be used for entire organization
- **SLS**
 - Billing
 - Getting better
 - Need for more learning when it comes to billing and Therap
 - Will be sending SLS Manager to Trinidad for training
- **Maintenance**
 - Non stop work
 - Rodeo
 - Walls have been repaired
 - Painting needed
 - First street
 - Looking great
 - Vehicles
 - Loss of two vehicles due to aging
- **Medical**
 - Training of employees still underway
 - Need for technology including fax capabilities
 - Flu clinic was a success



- **CIE**

- Working on parking lots
 - Brushes were replaced on sweeper to aid with parking lots
- Not much yard work since the drop in temps
- There will be an increase in vehicle detailing
 - Board requests that we advertise about services that can be offered

- **HR**

- Director of operations
 - Will send in reports for Board meetings
- Current Openings
 - Need 2 Graveyard DSP's
- Handbook
 - Final draft was given to the Board for review
 - Will wait to finalize when we receive any edits or corrections

- **Old Business**

- Host Homes
 - Finalized
 - Contracts have been drawn up and have been sent to Attorneys for review
 - Applications have been coming in
 - 2 Clients will be going into Host Homes
 - 1 New client will be coming back into services
 - State of clients in Host Homes
 - Clients are doing better in the current Host Homes than they were in the group homes
 - Individual attention and care given
 - There is a slow progression into the Host Homes to make sure the clients are familiar and comfortable with the Providers

- **New Business**

- Training Chicas
 - First training will consist of Managers, Directors and Assistants
- Transportation
 - Need for new fleet vehicles
 - Current vehicles are aging fast
 - Executive Director has reached out to Perkins in La Junta and has found several vehicles that will be in our price range and meet the needs of our population
 - John Munez



- Would like to keep business in Lamar. He has offered to reach out to dealerships in the City of Lamar and would like to be apart of the purchasing of new fleet vehicles.
 - Request for mileage and inventory of current fleet
 - Would like to have a mechanic on the SDS team for vehicle maintenance and repairs
- **Behavioral Billing**
 - Board has requested to see billing on paper
 - Board is happy with billing for behavioral services